

FORDBRIDGE TOWN COUNCIL
MINUTES OF THE MEETING OF THE COUNCIL
HELD ON 13TH AUGUST 2018

PRESENT: Councillor L. Sorrell (in the Chair)
P. Allen
M. Blackburn
D. Cole
D. Hinsley
J. Kimberley
S. McLaughlin
A. Nash
F.V. Nash

8246. APOLOGIES

Apologies for non-attendance from Councillors Bennett-Watson (holiday) and Dooley were received and acknowledged but not approved.

RESOLVED that the absence by Councillor C. McLaughlin who is recovering following suffering a stroke be approved by the Council

8247. DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST FROM MEMBERS AND OTHER DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA.

There were no declarations of interest made by members relating to items on the agenda.

8248. COMMENTS, QUESTIONS OR SUGGESTIONS MADE BY MEMBERS OF THE PUBLIC

There were no comments, questions or suggestions made by members of the public.

8249. MINUTES

RESOLVED that the Minutes of the Meeting held 2nd July 2018 be approved and signed by the Chairman as a correct record of the proceedings.

8250. REPORT BY CHAIRMAN OF THE COUNCIL

The Chairman reported details of "Thank You" cards from the residents of 253 Bosworth Drive and 40 Hadfield Way in response to receiving vouchers as garden competition entrants.

8251. FINANCE AND GENERAL PURPOSES COMMITTEE

The Minutes of the meeting of the Finance and General Purposes Committee held 30th July 2018 were presented to the meeting.

RESOLVED that the Minutes be received and the recommendations contained therein be approved

8252. ACCOUNTS PAID, PETTY CASH PAYMENTS, MONTHLY EMPLOYEE COSTS AND BANK TRANSFERS

RESOLVED that the report listing accounts paid, petty cash payments, bank transfers and monthly employee costs as submitted be approved

8253. GENERAL DATA PROTECTION REGULATIONS:-

A) APPROVAL OF A DRAFT PRIVACY POLICY TO BE PUBLISHED ON THE COUNCIL'S WEBSITE

B) APPROVAL OF A DRAFT DOCUMENT RETENTION POLICY

C) APPROVAL OF A SPECIMEN DRAFT DOCUMENT DETAILING THE COUNCIL'S PRIVACY POLICY TO BE USED IN ALL DATA PROCESSES

D) MEMBERS OF THE COUNCIL TO CONSENT TO THEIR PERSONAL INFORMATION REMAINING IN THE PUBLIC DOMAIN.

E) RECOMMENDATIONS REGARDING COUNCILLOR SPECIFIC EMAIL ADDRESSES

The Clerk reported that he had met with DM Payroll Services to outline the Council's activities and procedures and as promised they had produced a Data Protection Impact Assessment. The assessment identified a number of issues including a number of changes which required approval by members.

Members were also advised of a recommendation contained in the assessment that members should have a specific email for conducting council business only.

- RESOLVED
- i) that the draft document retention policy as submitted be approved.
 - ii) that the draft privacy policy to be included in the Council's data processes as submitted be approved
 - iii) that consideration of the draft website privacy policy and members' consent to retention of personal information be deferred to the next meeting to allow the Clerk to obtain further information
 - iv) that the Clerk investigate establishing councilor specific email accounts using a separate domain provided by "Zohomail"

8254. CONSIDERATION OF PROPOSALS BY SOLIHULL COUNCIL TO DISPOSE OF LAND AT CLOPTON CRESCENT

The Clerk reported details of a proposal by Solihull M.B.C. to dispose of public open space adjoining Clopton Crescent and Newby Grove. Councillor Cole advised the meeting that he had met with residents of Newby Grove

- RESOLVED that the Council support local residents and write to Solihull M.B.C. objecting to the loss of valuable and well used public open space

8255. CONSIDERATION OF A RESPONSE TO CONSULTATION BY SOLIHULL COUNCIL REGARDING ITS COUNCIL TAX REDUCTION SCHEME

The Clerk advised members that details of the consultation document had been sent to members by email and this was an opportunity to formulate a response on behalf of the Council

- RESOLVED that the details of the consultation document be received and noted and no further action taken on this matter

8256. CONSIDERATION OF AMENDING THE NOMINATED CHARITY OF THE FORMER CHAIRMAN

The Clerk reported that as a result of the failure of his original beneficiary to respond to the Council's correspondence, the Chairman had indicated that with the Council's permission he wished to amend his beneficiary to the charity "Soldiers Off The Street"

- RESOLVED i) that in accordance with the provisions of Section 137(3) of the Local Government Act 1972 a donation of £2,000 be made to the charitable body "Soldiers Off The Street"

ii) that representatives of the organisation be invited to attend the carol concert to be presented with the cheque

8257. ARRANGEMENTS FOR A CHAIRMAN'S CHARITY DANCE 2019

Members were asked to consider whether it wished to stage a charity dance in 2019 and if so to consider the draft arrangements for staging the event. Members were reminded that arrangements for all of the Council's events must be approved by the Council or responsibility must be delegated to either a committee or an officer of the Council. Decisions cannot be delegated to individual councillors. All arrangements and correspondence with performers, caterers etc should also be undertaken by the Clerk.

RESOLVED that a Chairman's Charity Dance be held in 2019 and the arrangements for the event as set out in Appendix A be approved.

8258. CONSIDERATION OF A RESPONSE TO MATTERS RAISED DURING PUBLIC PARTICIPATION

There were no comments, questions or suggestions made by members of the public.

The meeting closed at 8.40 p.m.

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CHAIRMAN

FORDBRIDGE TOWN COUNCIL
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APPENDIX A

Chairman's Charity Dance 2019

Date 28th April 2019.

Nominated charity: Dementia UK and National Stroke Association

Ticket price £5.00

Invitations to be extended to Castle Bromwich, Chelmsley Wood, Kingshurst and Smith's Wood Councils in accordance with usual protocol.

Maximum number of invited guests 4 (plus those listed above)

Members of the Council will be expected to pay for their own tickets.

Entertainment to be provided by Derek James (at a cost of £150)

Buffet at a cost of £4.00 per head to be provided by The Buffet Shop (exact number to be catered for to be determined by the Clerk, seven days prior to the event)

Hold a raffle, selling tickets at a price of 20 pence per ticket.

Provide table decorations with a budget of: £50

No children under the age of 16 to be allowed. No reduction in ticket price.